



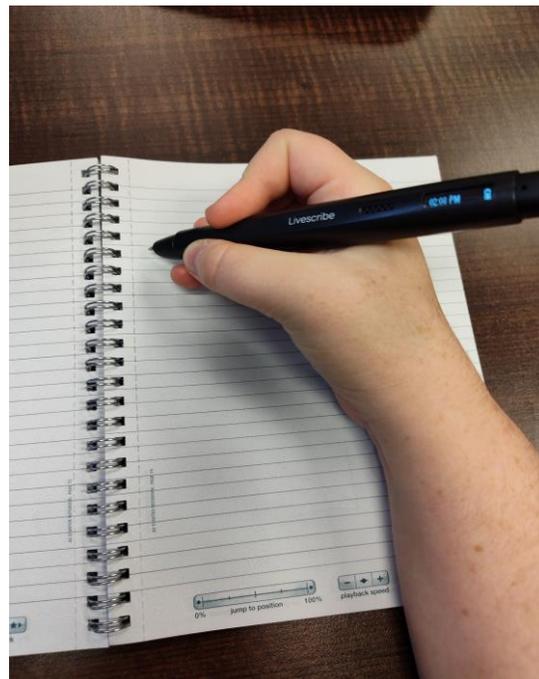
Quick Start Guide to the Echo II Smart Pen Office of Accessibility Resources

1. **Turn the smart pen on** by clicking the power button on the back of the pen. The LED screen on the front of the pen will light up when powered on.



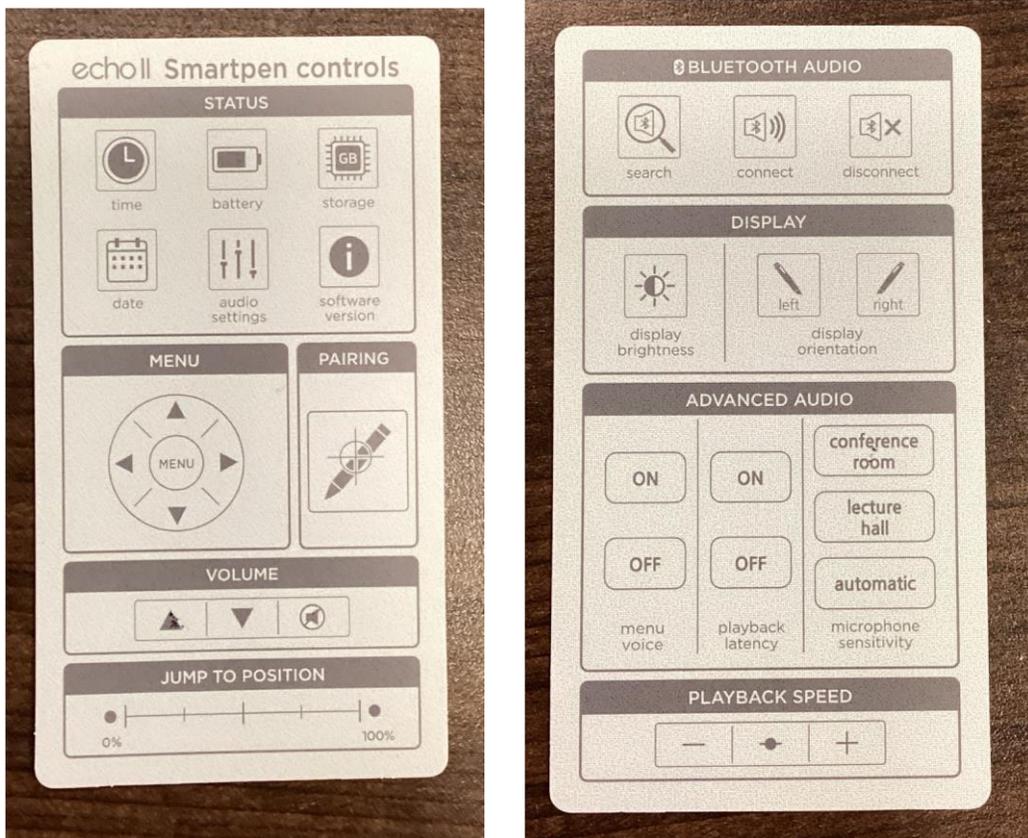
2. **Holding your smart pen:**

There is a camera located on the back of the pen near the pen tip (see left photo below). You will want to make sure that you hold the pen above the camera so your fingers do not block it. You will also want to make sure that you write with the camera facing down (towards the paper) and the LED screen facing up (towards the sky). The photo on the right shows the correct orientation.



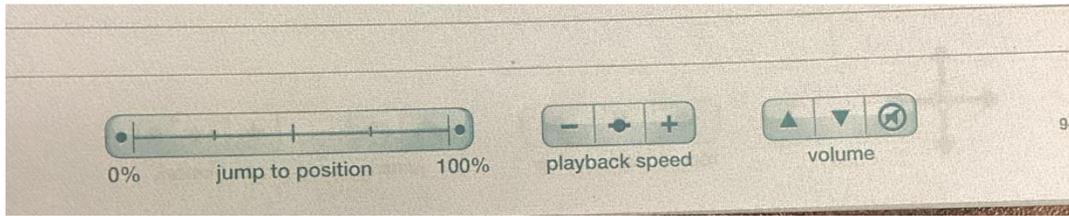
3. Understanding smart pen controls:

Your smart pen comes with two sets of controls. One is an index card, shown below, that has settings for Bluetooth, audio, and other more advance features. We'll dive more into that later in this guide.



The second set of controls is printed at the bottom of every note page in your smart pen compatible notebook. **Remember! Your smart pen only works in the smart pen notebooks. It will not sync audio with your notes if you use a regular notebook.**





The exact layout of your notebook controls may differ based on which size and version of notebook you are using, but the controls should remain essentially the same.

Think of these controls like buttons. To press them, tap them with the tip of your smart pen.

4. Recording Audio:

To record the audio of a class session or other meeting, use the tip of your smart pen to tap the record button on your notebook or quickly press the power button on the back of your pen .

The LED screen will now change to indicate that you are recording:

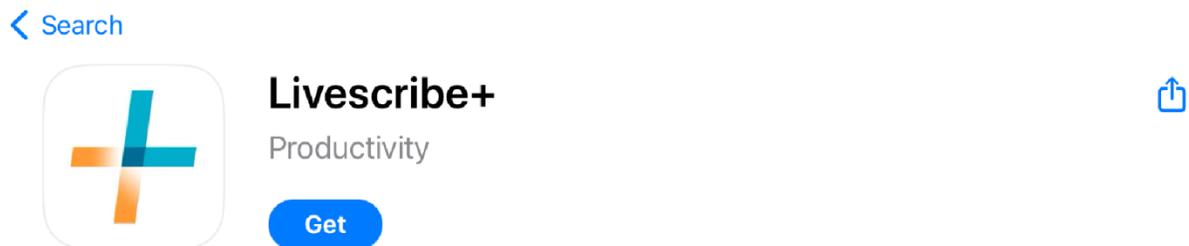


You may now begin taking notes! Write your notes like you normally would, but remember that the audio recording can help supplement anything you miss. Focus on getting down key concepts and vocabulary. As you study you can go back and fill in any details you miss during class.

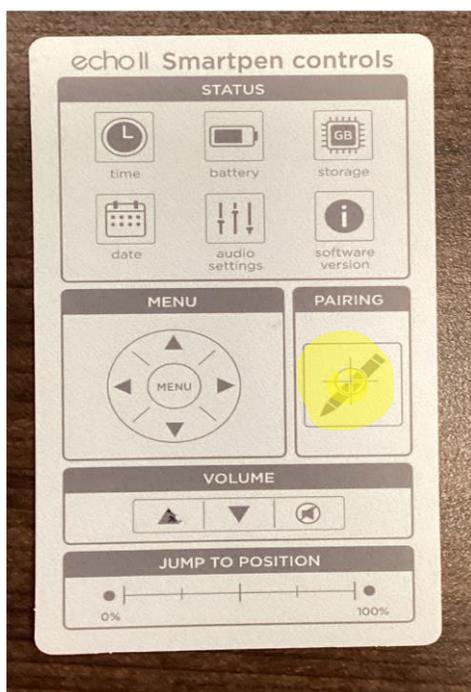
After you have stopped recording you can replay audio by tapping the tip of your pen to any portion of your notes.

5. Connecting to Bluetooth and the Livescribe+ App.

To review your notes and audio recordings electronically you will want to first download the Livescribe+ App. To do so, go to your App Store on a smart phone or tablet and search for Livescribe+. Then download the app.



Next, connect your smart pen to your phone or tablet's Bluetooth. To do so, tap the tip of your smart pen on the "pairing" button on your smart pen index card controls. A flashing Bluetooth symbol will appear on the LED screen - next to the battery symbol - which indicates that the pen is ready to pair.



Go into your Bluetooth settings on your phone or tablet and select the pen. The pen will appear as Echo2 on your list of available devices. If this is your first time pairing the pen, you will need to go to "add devices" and select it from the list of available devices.

Updated 4/9/25



Echo2 (89Y-9G)

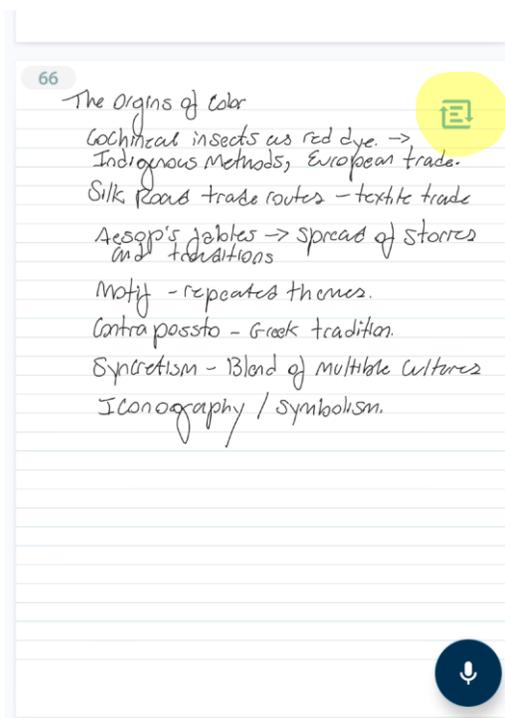


Once the pen is connected the Bluetooth symbol on the LED screen will be solid and stop flashing. Your pen is now ready to use in the Livescribe app.

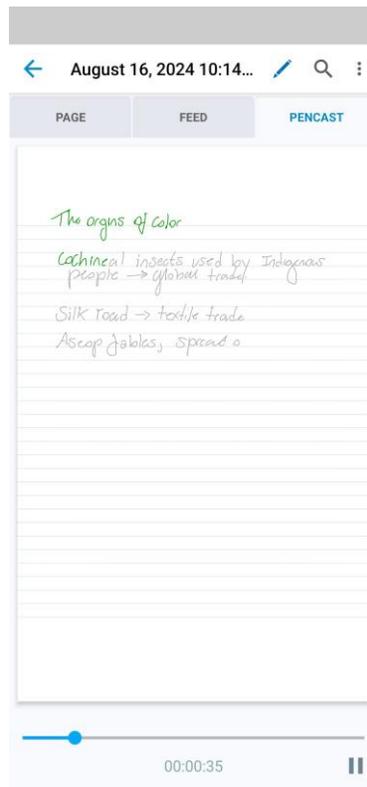
6. Using the Livescribe App:

When you first open the Livescribe app, you may be prompted to activate your pen. Please skip this step.

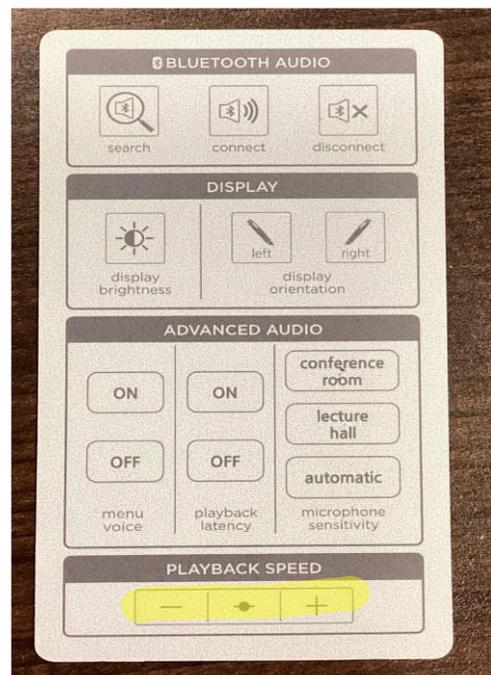
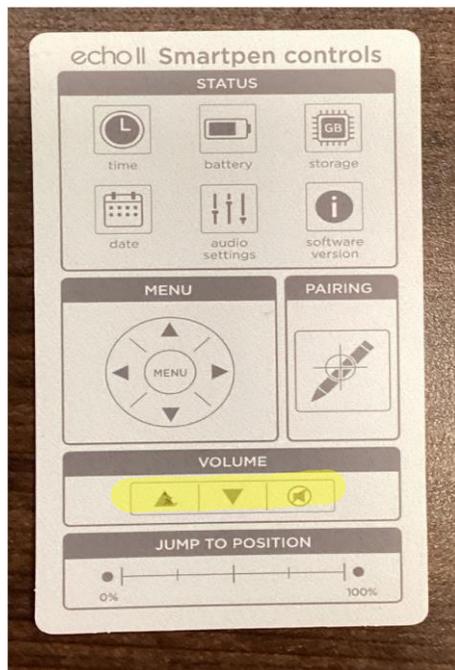
Assuming you have already paired your pen via Bluetooth with your device, when you open Livescribe you should see your notes populate the main page of the app. Under “page” you can view all your notes from a given notebook. You can covert any page to text by clicking the highlighted button shown below:



You can tap any point in your notes to replay the associated audio. The audio will sync with your notes.



You can use your index card settings to adjust the audio settings, increase or decrease volume, or adjust the playback speed. These settings work whether replaying audio by tapping on your notes, or by using the app.

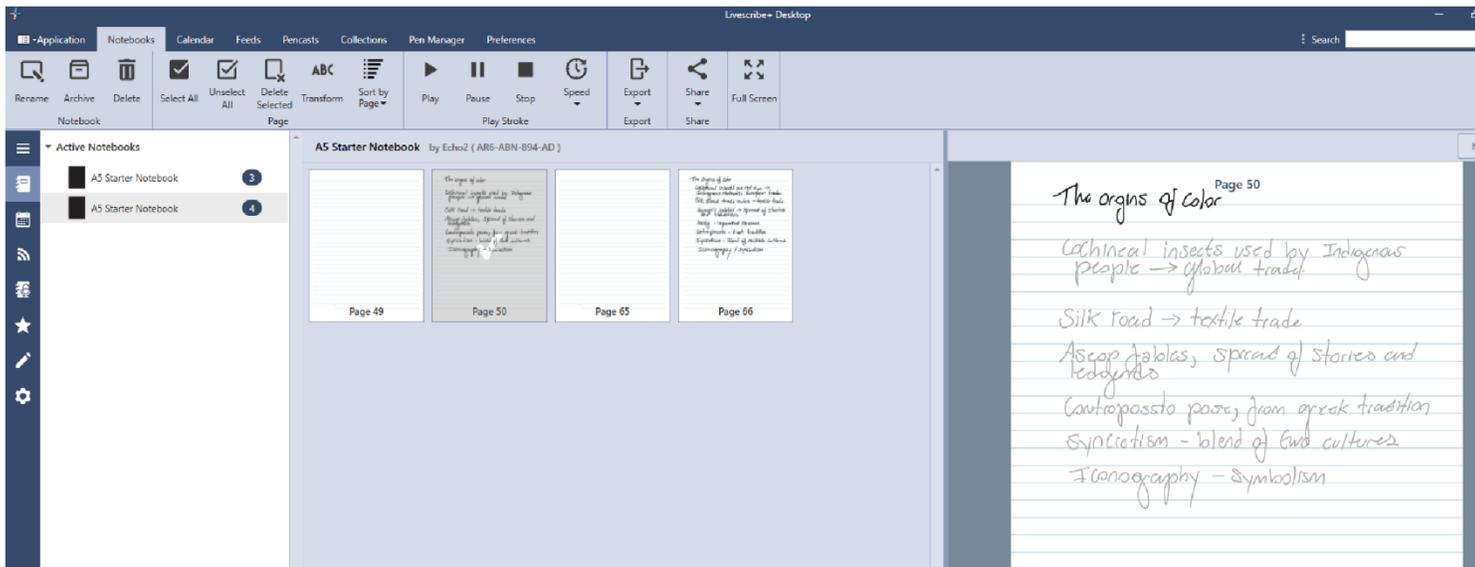


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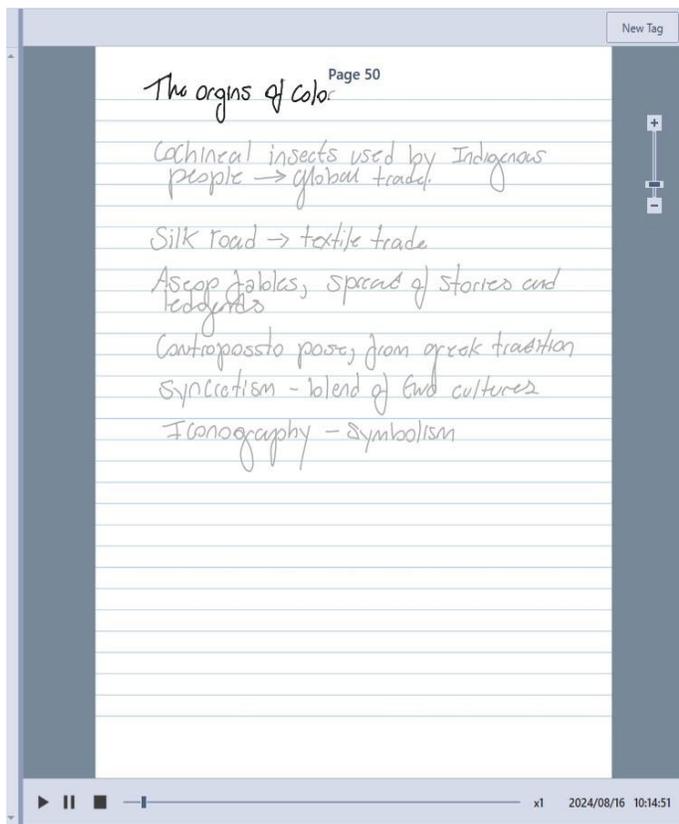
7. Using the Livescribe Desktop Software:

[Install the Livescribe software on your desktop or laptop.](#)

Then plug your pen into your computer. When you open the software it will ask you if you'd like to download a new notebook. Select yes. This will allow you to view your notes.

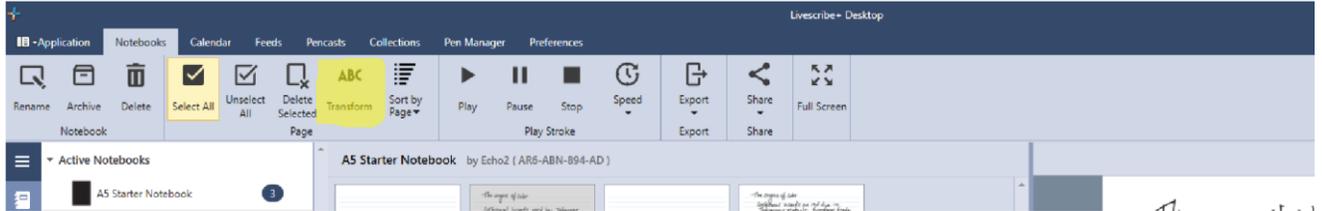


You can replay your notes by clicking the play button at the bottom of the page.



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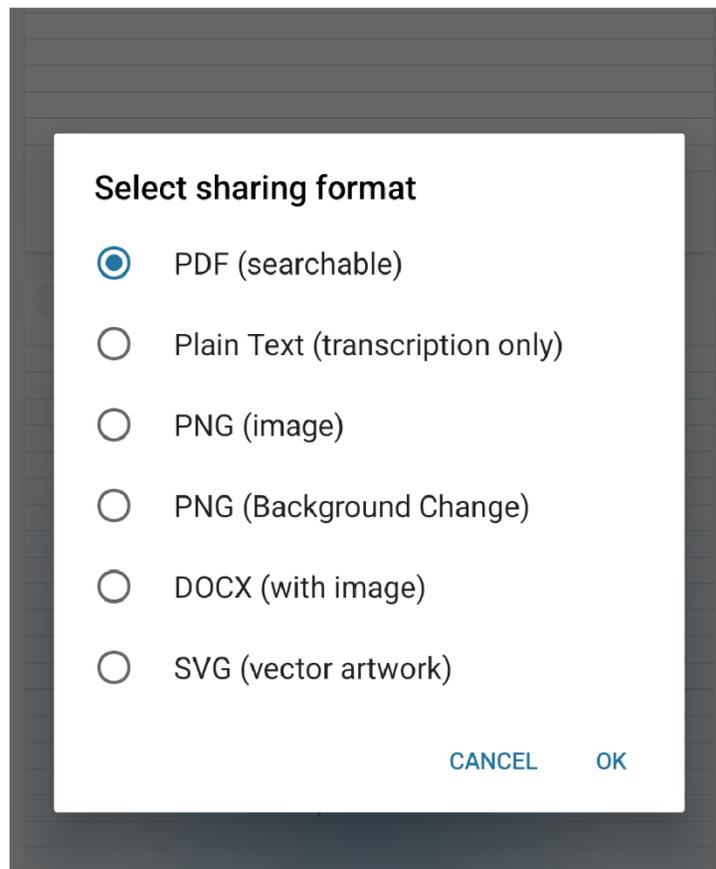
You can also use the “transform” button to convert your handwriting into text.



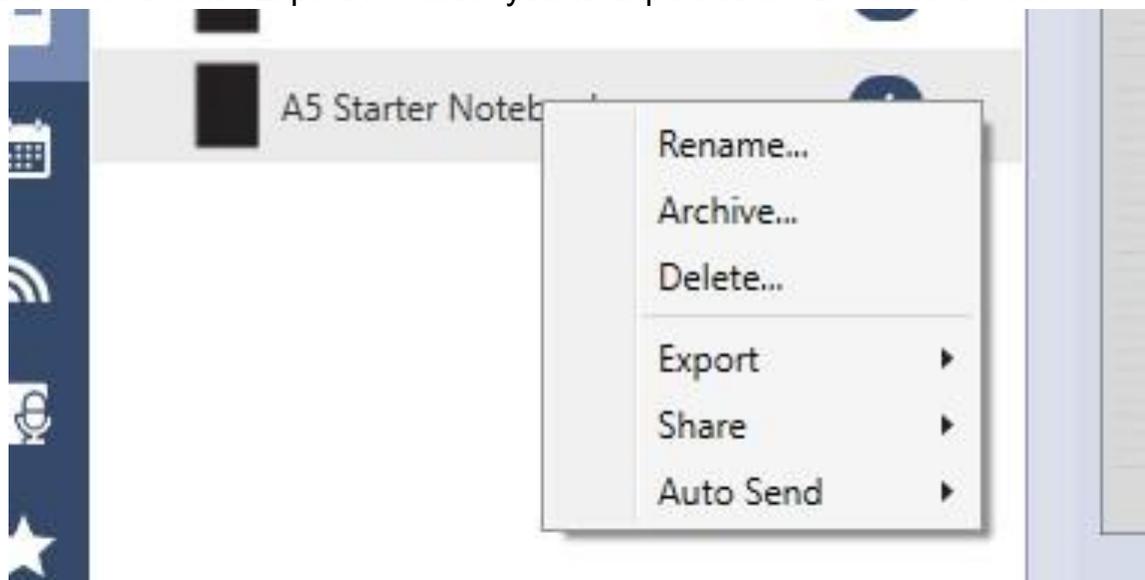
8. Exporting your notes:

You may want to keep your notes after you return your smart pen to Accessibility Resources. To do so, you can export your notes to a PDF or Word Document. You will also be able to keep the smart pen notebook provided by Accessibility Resources

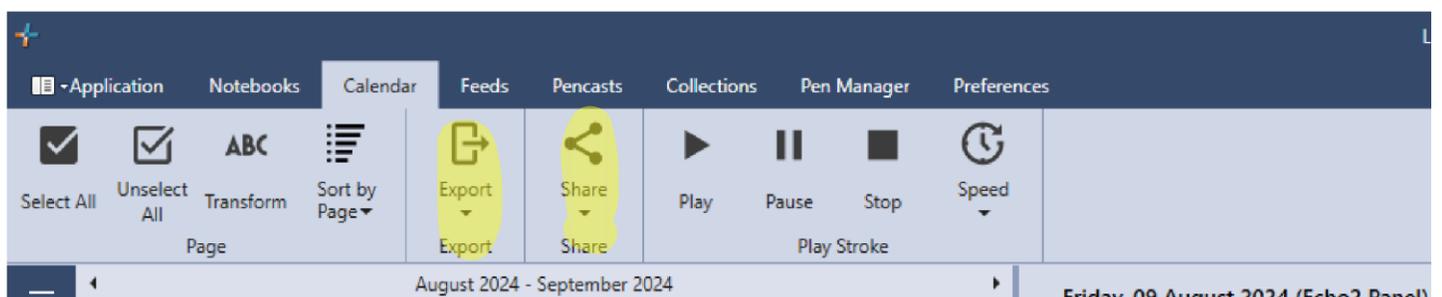
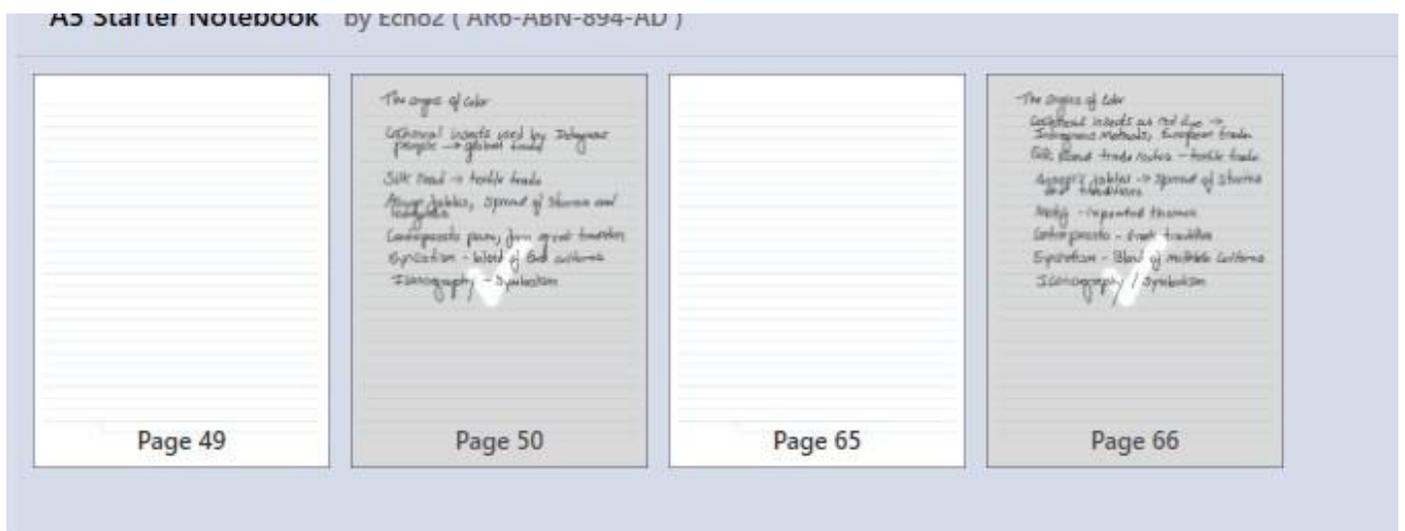
Using the mobile app, press and hold on the notebook or pages you'd like to export. You can select multiple pages at once. When prompted, select “share.” You will then be able to select the file type you'd like to export.



Using the desktop software, you can right click on the notebook and select “share” or “export.” Share will allow you to import your notes to Google Drive, Evernote or OneNote. Export will allow you to export as a PDF or other file.



If you only want to export certain pages you can select pages using “control.” Then you can use the “export” or “share” button on the tool bar ribbon to do the same with selected pages.



Updated 4/9/25